



Anthony G. Brown
Lt. Governor

Martin O'Malley
Governor

Donald W. DeVore
Secretary

April 30, 2009

RE: Request for Application (RFA) for Juvenile Services Facilities Grant Program – Fiscal Year 2011 Application (V00SO253953)

Dear Potential Applicant:

The Maryland Department of Juvenile Services, an executive department of the State of Maryland, hereinafter called "the Department", "Juvenile Services" or "DJS", is interested in obtaining applications from county, municipal, private, non-profit or for-profit organizations to apply for a Juvenile Services Facilities Grant Program. This application must meet the general requirements contained in the Request for Application (RFA).

Capital funds awarded through this program will be available for use on July 1, 2010.

Procurement for this RFA will be awarded under COMAR Regulation No. 16.02.01 and Human Services Article, Title 9.

Application for this RFA are to be submitted to the Procurement Officer by June 30, 2009, no later than 3:00 p.m. to James Sult, Department of Juvenile Services, One Center Plaza, 120 W. Fayette Street, Room #334, Baltimore, Maryland 21201. Late applications will not be accepted.

You may obtain a copy of this RFA from eMaryland Marketplace website at www.emarylandmarketplace.com under Solicitation V00SO253953.

Upon receipt of this RFA please acknowledge by E-Mail to sultj@djs.state.md.us.

If you need assistance with any part of the application, please do not hesitate to call Errol G. Hurtt, Deputy Director, Capital Planning at (410) 230-3162, or Carlton Richardson, Director< Capital Planning at (410) 230-3320.

Minority Business Enterprises (MBEs) and small businesses are encouraged to respond to this solicitation as a primary contractor and are encouraged to obtain certification. If the applicant is a State of Maryland certified MBE, the certification number must be provided in the cover letter.

All questions related to the MBE Certification process should be addressed to the Maryland Department of Transportation, Minority Business Enterprises, P.O. Box 8755, BWI Airport, Maryland 21240-8755. You may contact them by voice mail at 1-800-544-6056 or by e-mail at www.mdot.state.md.us.



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If the prospective applicant is a certified minority or SBR Contractor, the certification number must be provided in a cover letter.

If you are unable to obtain a copy from eMaryland Marketplace and/or wish to register for the Pre-Application Conference, please call James Sult at (410) 230-3326 for assistance.

If you do not intend to respond to this procurement, please take a moment to respond, indicating the reasons for not submitting an application.

Sincerely,


James Sult, Procurement Officer
Office of Procurement

JS:ams